

Sutton Agricultural Society

COMMERCIAL VENDOR AGREEMENT

(please complete all sections where applicable)

NAME: _____

ADDRESS: _____

POSTAL CODE: _____ **TELEPHONE:** _____

EMAIL: _____ **WEB SITE:** _____

SERVICE &/OR PRODUCT: _____

This is a rental agreement between the Sutton Agricultural Society and the party named above hereinafter called the lessee for the 2009 Sutton Fair & horse show August 6th to 9th, 2009. The hours that the lessee will be open for business during the Fair are:

Thursday	August 6th	12:00 noon	to	10:30 p.m.
Friday	August 7th	10:00 a.m.	to	11:00 p.m.
Saturday	August 8th	10:00 a.m.	to	11:00 p.m.
Sunday	August 9th	10:00 a.m.	to	5:00 p.m.

Booth set up for all lessees is Wednesday, August 5th, 2009 from noon to 10:00 p.m. All lessees selling food must comply with all Regional Health Regulations. All lessees using Propane must conform with the Provincial Propane Regulations. All lessees must carry their own liability (minimum \$1,000,000) and loss of property insurance.

INSURANCE COMPANY: _____

POLICY NO: _____

All fees must be prepaid by July 15th, 2009 or your space will be allocated to vendors on the waiting list. The Sutton Agricultural Society Reserves the right, at their discretion, to reject any item offered for sale and to limit the number of exhibits of the same type.

HOLD HARMLESS AGREEMENT:

I, the lessee, shall indemnify and **HOLD HARMLESS** the **Sutton Agricultural Society**, their members, agents, and employees from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by any third parties that may arise out of, or may attribute to, all operations performed by or carried out by the lessee, his agents, employees, or servants, or anyone for whose acts he may be held liable, howsoever caused.

INSIDE VENDOR SPACE: \$15.00 PER FRONTAGE FOOT

OUTSIDE VENDOR SPACE: \$15.00 PER FRONTAGE FOOT UP TO 15 FEET/THEREINAFTER \$5.00 PER FRONTAGE FOOT.

Footage required: _____ **OUTSIDE/INSIDE** (please circle preference)

Amount: \$ _____ Plus GST 5%: \$ _____ Total: \$ _____

Your fee includes free admission to the fairgrounds in the form of 4 day or one day wrist bands, and one 110 volt electrical outlet. Each additional 110 volt electrical outlet will cost \$10.00 per day. Any special requirement (220) volt will cost a minimum of \$25.00 per day. All electrical services must be CSA approved and may be subject to inspection.

Additional 110 volt outlet: \$ _____ 220 volt: \$ _____

Signature of Lessee: _____ Date: _____

FOR INFORMATION REGARDING YOUR BOOTH SPACE PLEASE CALL:

JANICE WALKER, COMMERCIAL EXHIBITS CHAIRPERSON AT (905)-476-6537 OR EMAIL AT janfayewalker@hotmail.com

PLEASE MAKE CHEQUES PAYABLE TO: Sutton Agricultural Society and remit payment along with this completed form to:

**Sutton Agricultural Society, P.O. Box 460, Sutton West, Ontario, L0E 1R0
Phone: (905)-722-3165 Fax: (905)-722-3160 Email: info@suttonfair.com or visit our website at www.suttonfair.com**

SUTTON AGRICULTURAL SOCIETY

2009 Concession General Rules and Regulations

- 1. The hours of operation are from 12:00 noon to 10:30 p.m. Thursday, August 6th, 2009 and 9:00 a.m. to midnight Friday and Saturday, August 7th and 8th, 2009 and 9:00 a.m. to 5:00 p.m. Sunday, August 9th, 2009. The Sutton Fairgrounds will be open on Wednesday, August 5th, 2009 from noon to 10:00 p.m. when Vendors may set up their booths. Early set up may be arranged through the Commercial Exhibitors Chairperson. All Vendors must report to the office at the Commercial Exhibitors Building prior to set-up to obtain their admission passes and a copy of their receipted contract. Your booth(s) must be open and staffed by competent personnel during all hours of operation. All exhibitors are required to park personal vehicles in the designated parking area, at no charge. There will be no vehicular traffic within the Sutton Fairgrounds once the Fair has started. All deliveries go as far as your parked vehicle.**
- 2. Food concessions will be accepted on a limited basis and entirely at the discretion of the Sutton Agricultural Society. Food vendors must be specific with every type of food/drink item that they will sell during the Fair and must comply with the rules set forth by the Ontario Health & Safety Board.**
- 3. Limited space is available for parking house trailers at a \$10.00 per day rate and must be included in the Concession Space Rental Agreement.**
- 4. The Sutton Agricultural Society will be responsible for removal of all garbage/waste for the Inside and Outside Vendors. It is to be understood that all Vendors are responsible for the maintenance of their own SPACE.**
- 5. All Inside and Outside Vendors will have full use of the Commercial Exhibits Building Comfort Station facilities. These will be fully maintained by the Sutton Agricultural Society.**

- 6. The Sutton Agricultural Society provides 24-hour security, but all Vendors should take precautions to protect their own property, including insurance.**
- 7. Each Vendor will be allotted two 4-day wrist bands or eight 1-day wrist bands. Extra wrist bands may be purchased at a cost of \$5.00 per 1-day wrist band. IT IS THE VENDOR'S RESPONSIBILITY TO SEE THAT ALL ENTRANCE BANDS ARE DISTRIBUTED TO THEIR OWN PERSONEL. NO OTHER BANDS WILL BE ISSUED OR REFUNDS GIVEN. All Vendors are entitled to partake of a catered lunch, served daily in the Commercial Exhibits Building, for a cost of \$8.00 per meal.**
- 8. There is no subletting of Vendor space.**
- 9. Once a contract has been completed and duly signed and your cheque cashed, this will confirm your contract. If for any reason your contract cannot be accepted you will be contacted by the Commercial Exhibits Chairperson. ABSOLUTELY NO REFUNDS.**

SEE SPECIAL NOTICE ATTACHED FOR HYDRO USAGE.